



## **EMPLOYMENT OPPORTUNITY**

### **Technical Services Advisor**

This senior level advisor role involves overseeing Bimose Tribal Council's technical services department, managing a support staff, budgeting, coordinating and providing technical advisory services to our member First Nations.

#### **Duties:**

- Provide technical advisory services to member First Nations on major capital projects, water and sewage systems, roads, community infrastructure services, and education facilities
- Supervise and manage a team of up to six (6) staff
- Develop and maintain program budget for effective financial management.
- Coordinate the activities of housing and inspection services, operations and maintenance, infrastructure services, solid waste management, fire prevention & safety, and emergency management team.
- Develop short-term and long-term work plans and provide regular progress and activity reports
- Review designs at various construction stages to ensure compliance with terms of reference and meet local, provincial, and/or federal codes, standards, and guidelines.
- Review and complete feasibility studies to ensure scope of work meets communities needs
- Attend meetings with ISC, and other provincial/federal departments and agencies

#### **Qualifications:**

- Degree in the Engineering or P. Eng designation
- Experienced in managing and advising on construction, operation and maintenance of facilities;
- Working knowledge of various computer software including, but not restricted to: MS word, Excel, AutoCAD, Power Point and other design programs.
- Knowledge of GIS and GPS hardware and software would be a definite asset.
- Possess a thorough knowledge of engineering principles and practices as they related to planning, design, construction and O&M.
- Knowledge of Anishinaabe Culture, Language and Traditions would be a definite asset.
- Valid driver's license and willingness to travel.

**Salary-** based on level of education and work experience

Please submit cover letter, resume and three professional references by e-mail, online, or fax to:

Hiring Committee  
Bimose Tribal Council Inc.  
598 Lakeview Drive  
Kenora, ON P9N 3P7

[www.bimose.ca](http://www.bimose.ca) - Fax: (807) 468-3908 - e-mail: [careers@bimose.ca](mailto:careers@bimose.ca)

**Closing date- Friday, April 26, 2024**