



EMPLOYMENT OPPORTUNITY

Economic Development Advisor

Reporting to the Executive Director, the Economic Development Advisor will provide advisory services to member First Nations served by Bimose Tribal Council. They will establish and develop the Economic Development Program by formulating, drafting, planning and implementing of economic strategies, development of business plans and proposal development.

DUTIES:

- Assess, advise and facilitate economic development planning initiatives and strategies
- Plan and develop new ventures, businesses, partnerships with Bimose Tribal Council's communities that reinforce First Nation objectives and visions
- Manage assets of Bimose Tribal Council and Kakina Economic Development Group
- Support member First Nations in developing their economies
- Work with member First Nation economic development officers to ensure maximum coordination of federal, provincial funding programs.
- Assist First Nation business, First Nation members as directed by Chief and Council in the maintenance of existing businesses by providing technical and business management services
- Provide support for community economic and community development initiatives
- Support First Nation membership in formulating resource management strategies
- Ability to work flexible hours as required

QUALIFICATIONS:

- Degree or Diploma in the area of Business or Commerce, Business Development or Administration
- Equivalent work experience in the area of commerce and/or finance is an asset
- Sound analytical, writing and business skills
- Knowledge of First Nation culture and knowledge of Anishinaabemowin would be an asset
- Possess a valid class G driver's licence and ability to travel
- Criminal records check required

SALARY RANGE- \$80,000-\$95,000 depending on education and experience

Please submit cover letter, resume and three professional references by e-mail, online, or fax to:

Hiring Committee
Bimose Tribal Council Inc.
598 Lakeview Drive
Kenora, ON P9N 3P7

www.bimose.ca - Fax: (807) 468-3908 - e-mail: careers@bimose.ca

Closing date- Friday, March 22, 2024